

MEMORANDUM

DATE:

November 25, 2015

TO:

Mayor & Council Aides

Michael J. Ortega, City Manager Mike Rankin, City Attorney

Roger W. Randolph City Clerk

SUBJECT:

Mayor and Council Agenda Committee Meeting Schedule for

December 2015

DATE(S)

December 2, 2015

December 23, 2015

TIME:

11:30 A.M., Wednesday

LOCATION:

City Manager's Conference Room

1st Floor East

255 West Alameda Tucson, Arizona

The City Clerk's Agenda Division will notify you if there are any changes to the above schedule.

RWR:SL:dg

CC:

Martha Durkin, Deputy City Manager

Albert Elias, Assistant City Manager Ron Lewis, Assistant City Manager

Julianne Hughes, Assistant City Manager Dave Deibel, Chief Deputy City Attorney

Evan Wesley, Office of the Mayor